

*f*ILOLI
VOLUNTEER APPLICATION

Name (please print) _____ Email _____

Address _____ Telephone _____

City _____ State _____ Zip _____

Please indicate which volunteer activities interest you. Enter a "1" next to your first choice and a "√" (check mark) next to your other interests.

ART/DESIGN

- ART: Art volunteers plan, promote, and present art exhibitions and classes in the Visitor and Education Center, house and gardens. Volunteers also assist in various art programs including Artist Access Days, workshops, exhibitions as well as other art related activities such as Special Event days.
- FLOWER ARRANGERS: Flower Arrangers create floral arrangements for the House, Visitor and Education Center Lobby and Garden on a weekly basis. Flower Arrangers also create arrangements for teas, lectures, special events, and the holiday event. Prerequisite: formal training, e.g., Filoli course work.

GARDEN/CAFÉ/HOSPITALITY

- CAFÉ AT FILOLI: Volunteers sell refreshments and food items to visitors during tour days and special events. Volunteers must commit to a minimum of two shifts per month.
- GARDENING: (Mondays OR Thursdays) Volunteers assist the gardening staff by working in the potting shed, gardens, and orchard. Activities include weeding and raking the beds, removing debris and seasonal plants, trimming the walkways, potting seedlings, and light pruning. Volunteers should be in good general health and must commit to a 2-1/2 hour weekly or bi-monthly shift.
- GARDEN SHOP: Garden Shop volunteers staff the Garden Shop, operate the cash register, wrap purchases, assist guests, and periodically, restock the shelves. Volunteers must commit to a minimum of two shifts per month.
- HOSPITALITY: Assist with the food service at Filoli events by distributing box lunches and liquid refreshments at social functions, special events, lectures, and meetings.
- GARDEN INFORMATION DOCENT: Volunteers staff Garden Information table answering visitors questions about Filoli's plants and gardening practices. Must have a thorough knowledge and experience about gardening. GIDs complete a training program. Volunteers must commit to two shifts per month, 12-3pm on Fridays, Saturdays or Sundays.

TOUR GUIDE/DOCENT

- HOUSE AND GARDEN DOCENTS:** Docents conduct public tours of the house and gardens. Docents must complete the eight week formal House and Garden training course, and lead a minimum of 18 tours during the season.
- FOURTH GRADE DOCENTS:** Docents conduct tours of the house and garden to introduce 4th grade student to the story of Filoli and its two families, and how that story fits into the history of California. Must complete House and Garden training to be eligible.
- NATURE EDUCATION DOCENTS:** Nature docents provide interpretive walks for students and adults. Docents also maintain the trail system and Nature Center in Filoli's 600+ acre nature preserve. Docents are required to complete a training course, which includes information on the four local ecosystems, the San Andreas Fault, and Ohlone Indians. A minimum of 15 tours per year is required.
- SELF-GUIDED DOCENTS:** Self-guided docents are stationed throughout the house and gardens to welcome guests to Filoli. Docents educate guests about the families who lived at Filoli and about the house and the gardens.
- AMBASSADOR PROGRAM:** Ambassadors are a presence in the House and Garden and welcome self-guided guests. This program is an entre into becoming a member of a standing committee of Filoli such as House and Garden Guided docents and Self-Guided docents.

ADMINISTRATION

- VISITOR SERVICES:** Visitor Services volunteers greet guests and members, book tours and school programs, process admissions and inform visitors of the benefits of being a Filoli member.
- MEMBER SERVICES/EVENTS TICKET SALES:** Volunteers answer phones; sell and process memberships and tickets for all special events, classes, lectures, and workshops. Volunteers must commit to a minimum of 3 hours per week.

Second Language _____

Other Skills _____

Are you currently or have you ever been a member of Filoli? Yes No

How did you learn of volunteering at Filoli? _____

Send this form to:
Filoli Center
Attention: VP, Volunteer Resources
86 Cañada Road
Woodside, CA 94062-4143

Phone: 650 364-8300, extension 300
Fax: 650 366-7836
Email: volunteer@filoli.org
Web site: www.filoli.org